

## Site Manager

**Location:** Serbia

**Reports to:** Project Manager

**The Position within the Organization:** The Site Manager works within the Site Project Team

### Main Objectives:

- Leads the Site Team of 5-10 people
- Coordinates, where required, contractor's site activities
- Ensures that Contractor carries out his work according to the contract, and quality
- Ensures project completion within safety, schedule and cost

### Duties:

- Manages and coordinates Site Team activities efficiently so as to reach above described objectives
- Manages and coordinates Site security.
- Maintains relations with the Contractor so that interactions between Site Team and Contractor's site teams function smoothly
- Coordinates and stays informed regarding contractor's site activities
- Lead all Safety, Environment and Health aspects in coordination with Site HSE team
- Anticipates problems and actions of the contractors
- Resolves conflicts
- Heads internal Site Team meetings
- Lead weekly meetings with the contractor's site team (construction and safety)
- Keeps himself and his team informed with regards to arrival of equipment and interrelates with the Contractor's on this aspect.
- Keeps the Project Manager informed
- Manage multiple active projects

### Skills:

- Good organizer and experienced as site manager: has large managerial competencies to drive, leads and animates his site team, in particular in the construction field
- Reliable and accurate in his feedback to hierarchy
- Good proven safety skills on Work at height and lifting.
- Strong commitment to Health and Safety rules and policy.
- Good knowledge regarding technical aspects of the EfW industry or similar field (Power plants, incineration, oil & gas...)
- A skill for monitoring personally the quality of erection is necessary
- Necessary computer skills
- Coordination, scheduling and anticipation are key for the project smooth run
- Firm but diplomatic; good communication skills
- At least 10 years of experience in a similar position

- Languages: Serbian and English
- Civil or mechanical engineering degree required
- Experience within a management position in international projects will be considered an advantage
- Ability to take ownership of project and site and ensure accurate reporting

**Duration:** For length of project duration - est. 3 years

